

# Protocols for St Luke's Residents' Association (SLRA) On-line Activity

This document identifies the requirements for all items appearing on-line under the name of St Luke's Residents' Association (SLRA). This includes, but is not limited to, information appearing on all SLRA Web sites.

**The author or editor of every SLRA-produced item should endeavour to ensure it:**

- meets all appropriate legislation
- is a-political  
Where a political view must be presented, it should be clear that it is not a view necessarily shared by SLRA or its officers.
- is non prescriptive
- is relevant
- is respectful
- is non abusive
- is not overtly offensive

**No content supplied by third parties should appear on-line without authorisation by an SLRA officer who should ensure that such content:**

- meets all appropriate legislation
- is relevant
- is not overtly offensive
- is non abusive

**Technically, when authoring content on the SLRA Web sites, wherever possible:**

- care should be taken to maintain the agreed structure of the site
- links to off-site content should open in a new tab or window
- the format of data, especially images, should be such that speed of page-loading is maximised
- assuming no copyright or similar issues, when presenting material originating from third parties, it should be modified to fit the SLRA protocols